



Meet The Teacher Evening

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Upcoming Events

Saturday, 12th September 2015
Open Day, 10.00am - 1.00pm

Monday, 14th September 2015
Malaysia Day Assembly, Theatre

Wednesday, 16th September 2015
Public Holiday - Malaysia Day

Thursday, 24th September 2015
Public Holiday - Raya Haji

29th September - 2nd October 2015
Secondary School Camp

Message from Head of School

Mrs. Anne Fowles
Head of School



Dear IGBIS Parents and Community Members,

The Meet the Teacher evening was a great success on Wednesday evening. Many of our parents commented on the quality of our teachers and how helpful the presentations were in assisting them to understand the curriculum that their children would be engaged in over the coming year. Some of the parents also mentioned that the evening once again confirmed their decision to send their children to IGBIS to take part in an IB Programme and how suited it is to the world these days.

Our next two major events are **Open Day** on 12th September (please invite a friend to come and see our school and hear about our programmes) and the **'Malaysia Day Assembly'** which is taking place on 14th September. Our parents and community are invited to join us – please come dressed in clothing that represents the culture of Malaysia.

With the air quality index (AQI) readings hovering between 60 - 90 at present we are monitoring conditions on a regular basis. Our policy and procedures for air quality will be made available on our parent portal so that our community is aware of steps taken at IGBIS.

Our new website is being launched over the weekend, please take a peek at the new look of IGBIS!

Have a fantastic weekend.

Parent Logins And A Fresh Look Website

About a year ago, the IGBIS team started on a project to revamp our main website. Through that project, we also recognised that schools create a lot of content throughout the year, from activities sign-ups, to busing information, to pieces of homework to important websites. As a school working with students using a range of technology, we wanted to extend how we reached out to our wider community. This week, we have completed a major part of this project.

Parents now have their own IGBIS Google login, meaning that we have just innovated how we communicate with you. In addition to the curriculum information that is contained on ManageBac, parents will be able to access other content we wish to share with our community. We are now able to publish and interact with parents in ways that wasn't previously possible.

A great looking website is just the beginning. We have also built an *IGBIS Splash Page*, which provides members of our community a place to find all of the online documents that they will need access throughout the course of the day. The vision is for this site to be the go-to online location whenever a task needs to be completed or information needs to be retrieved, making technology a practical, useful tool and allows us to focus on learning.



I can't wait to see what comes next.

Adam Morris,
IT Systems

School Cafeteria Committee

I am pleased to announce that the school cafeteria committee has been formalised to look into the overall operations and services provided to our community in IGBIS. The Committee comprises of Mr Gabriel Evans, Food Design Teacher, Mrs Catherine de Jonge from Admissions, Ms Yuly and Mr Indros from Facility Department, and representatives from the School Principals' Office and the Business Office.

We had our first meeting this week to look into addressing the needs and concerns that have been brought to school's attention through various means and channels. To help the Committee in planning, organising, evaluating and implementing effective canteen management and improvement, we will be conducting a student survey in next two weeks to help consolidate feedback in a more structured way and better gauge the level of the school food services. The Committee is also in the process of drawing up further guidelines for effective canteen management to ensure quality food services are provided to our community. New ideas, initiatives and improvement plans are also being explored.

News from Elementary School

Successful and enjoyable Meet The Teacher evening

Last night saw many parents attend this years Meet The Teacher evening. It was great to see so many parents brave the traffic and attend. We hope you learned a lot, not only about the classroom routines but also about what has been happening in the Primary Years Programme classrooms.



If you didn't manage to attend for any reason please feel free to contact your child's grade level teacher to find out any information that you missed. It is important to us at IGBIS that dialogue is ongoing between parents and teachers. If you are unsure or concerned about something please communicate this to the teachers so we can work together and maximize your children's learning.



By now all of you should have received your school Google account details. The issuing of these accounts has many advantages that Mr. Derry outlined in his communication with you.

'The advantages of having a school email are many and varied. They include; the knowledge that all email will be sent to the correct people (not rejected or stuck in 'junk'), increased security for class websites, videos and photos and having a single point of entry where parents can go to find all the school IT system'.

If you have any problems please don't hesitate to contact Mr. Derry.

Change in your contact details:

If your home address or contact telephone numbers have changed please can you let Catherine De Jonge know in admissions.

I hope you have an enjoyable weekend.

Mr. Simon Millward,
Primary Years Programme Coordinator



News from Secondary School

Mr. Lennox Meldrum

Secondary School Principal

It was a short week, but a very informative one with our Meet The Teacher evening on Wednesday. We had a great turnout at the event and I'd like to thank everyone who came to hear more about our programmes from the teachers who lead the classes. It was a full night of information with teachers kept to a tight schedule to allow all subject groups to present to each Grade level. The evening was led off by Mr Derry who helped our parent body develop a deeper understanding of how they can use ManageBac and also access their newly created parent Google accounts. The next opportunity to meet directly with each subject teacher will be at our Parent-Student-Teacher conferences on October 21st/22nd, but you can keep in contact with any teacher through email at any time.

Also on this week was our first set of sporting team practices. Soon our students will have the opportunity to sign up for the activities that will be on offer to compliment our sports programme. An activity fair this week will provide students with more information about each activity.

We will soon share the presentations from our Meet The Teacher evening, although our hope to distribute videos of the event might not eventuate due to "technical issues" on the evening. We will still try to get out any recoverable footage.

Take care.



IGBIS Cashless System

Introduction

IGBIS introduced a Cashless system that started on 5th January 2015. The system turned student ID cards (Secondary Student) and wristbands (Elementary Student) into a cash card. By using it, students can load value and then use the value to make transactions at the canteen, school shop, printers and many more services in the future.

Top Up

To load value into the card, user can choose the Kiosk or Manual Top Up counter at the Finance Payment counter and now Online Top Up.

Check Balance

User can check the balance of the card via the Kiosk, Balance Checker or approach the Manual Top Up Counter operator.

Making Purchase

To make purchase, choose the food or product wanted, then when it comes to payment simply flash the card at the reader on the machine. Operator will issue receipt on request.

Cashless Portal

User can login to our cashless portal at <http://cashless.igbis.edu.my> to manage their own account and do transactions like checking records, transfer fund from ePurse to Printing, top up via credit card and others.

For more information or enquiries, please contact our Finance Department.

Counselors

The aim of school counselling is to help students find balance between academics and social-emotional wellbeing. We work with students to build a safe and supportive school culture, climate and environment for our community. To achieve this aim, we provide a confidential counselling environment, parent support, lead group sessions, provide students with guidance for college and career readiness, and are involved in the student welfare program. To learn more or meet with us please go ahead and use the following resources:



1. Take some time to **explore and use resources** on our website
<https://sites.google.com/a/igbis.edu.my/counsellingigbis/>

2. **Book an appointment** with us through the counselor button on your splash page or on our website

3. Secondary students can directly request a meeting with us through a button on their splash page.

Please don't hesitate to reach out. We are looking forward to a great school year!

Sincerely,

Ms. Natalie Fabian (EY-8) & Mrs. Pauline Davidson (9-12)

Replacement for Landyard, ID Card and ID Card Holder

Dear parents,

Students and parents who wish to replace the IGBIS Lanyard and the ID Card holder may now proceed to the School Shop for the purchase.

However, for replacement of the student ID Card, students are required to make the payment at the Finance counter and proceed to the IT Department with the payment receipt as proof of payment to get their student ID card reconfigured and replaced.

The School will continue to provide the lanyards for parents (grey) and students (red) on a one time basis at the start of the enrolment. Bracelet for Elementary School will not be sold at the School Shop and remains available at the Elementary School Office.

Please be reminded the School does not require students to wear the lanyard as the ID card can be kept in pockets or clipped on to the uniform. However, if a lanyard is worn, students are required to wear the IGBIS lanyard only.

The costs for the replacement are as follows:-

Elementary School	
Bracelet	RM15.00
Lanyard	RM10.00
Secondary School (For students and parents)	
Full ID Tag	RM50.00
Lanyard	RM10.00
Plastic Cover	RM5.00



Mrs. Gigi Lim,
Business Manager

IGBIS Instrumental Music Academy

The Instrumental Music Academy lessons commenced this week with increased numbers of students from across the school learning musical instruments or voice. The deadline for enrolments for Semester 1 has now closed and all our tutors schedules are full.

Parents should have received an email from me with the invoice or invoices for their children's lessons. Please make your payments to the Finance Office or by bank transfer. If making a bank transfer please send proof of the transfer to Ms Clarissa in the Finance Office at clarissa.jaya@igbis.edu.my.



Parents will soon be receiving an IGBIS Google account and using this account they will have access to the schedules on the school's Portal. More on this in the future.

Mr. Jon Suffolk,
Performing Arts Teacher

Changes to Email Communication

IGBIS is in the process of changing our email communication from personal email accounts to school email accounts (details were sent out to parents on 2nd September).

For the next four weeks, we will be sending the school Newsletter to both your registered personal email address and your school email address.

After that time we will only be sending the school newsletter to your school email address.



If you did not receive your school log in details or you need any help (including how to forward to a personal email address), please contact

Mr. Geoffrey Derry,
geoffrey.derry@igbis.edu.my
Technology Integration Specialist

Parent Volunteer Organisation

Thank you everyone for attending our Parents Coffee Morning last week. The Parent Volunteer Organization (PVO) is made up of Class Representatives who work together with and on behalf of the entire parent body to achieve the PVO aims. The primary objective of the Class Representative is to welcome new parents to IGBIS and to build an awareness of activities and opportunities for their involvement. Class Representatives also serve to support home room teachers in class events and excursions. The PVO meets every month and welcomes ideas, feedback and suggestions from the wider school community.

The Class Representatives are being finalised and you should be receiving contact requests from your Class Representative. Please update your contact details with us if this has changed recently. If you do not wish to have your contact details included in a class listing for each grade level which will be shared with parents in the grade levels your children are attending, then please let me know by Wednesday, 9th September via email: catherine.dejonge@igbis.edu.my.

School Events - September 2015

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
	1	2 Meet the Teacher Evening 6.30pm – 8.00pm	3	4	5	6
7	8	9	10	11	12 Open Day 10.00am – 1.00pm U13/U15 Boys/ Girls Football	13
14 Malaysia Day Assembly	15	16 Public Holiday – Malaysia Day	17	18	19 U18 Football Tournament	20
21 U13/15 Girls Football friendly vs ISKL	22 U13/15 Boys Football friendly vs ISKL	23	24 Public Holiday – Hari Raya Haji	25	26	27
28	29 Secondary Camp	30 Secondary Camp U9 Boys/Girls Bench Ball				

IGBIS Cafe

The IGBIS Cafe is now open from 7.30am through to 4.00pm. This means we will be catering for drinks, snacks and sandwiches right through the day.

We are also bringing in nasi lemak every morning at 8.15am from our lady supplier in Rawang that also supplies our shop in Valencia.

We will soon be widening our range of food and drink for you all. Be prepared for a few nice surprises.

All feedback gratefully received.

Kindest regards

Russell Dabbs,
017 759 5552, russell.dabbs@btinternet.com

Updates from Student Services

Mr. Peter Fowles

Head of Student Services

Dear parents and guardians,

Secondary School Camps, 29th September - 2nd October 2015

Welcome to the second year of Secondary School camps at IGBIS.

Purpose of the camp: Our school camps are run with the following aims:

- * To promote opportunities for congenial and collegial team building
- * To understand and implement service as action in our host nation of Malaysia
- * To encourage new challenges and experiences in a supportive environment

All students are expected to attend the school camp. Camps are essential in that they curriculum support student learning and social and emotional well-being. The focus is on developing affective skills such as mindfulness, perseverance, self-motivation, and resilience. IGBIS will not be providing classes for students who do not attend and days absent will be recorded against students not attending.

Dates: Tuesday 29th September to Friday 2nd October. Students will arrive at school as normal on Tuesday and will return to school on Friday before 3pm.

Location: Grade 6 & 7 will be staying at Ipoh

Location: Grade 8 & 9 will be staying at Taman Negara

Location: Grade 10 & 11 will be staying at Penang

Location: Grade 12 (in school activities and academic reviews for C.A.S, Extended Essay and college counselling).

Camp Programme: Activities are aligned with our "Purpose of camps". Activities run by the external provider will always have our staff participating and supervising. IGBIS staff will run additional programmes and are responsible for overall duty of care. Grade level information, including a packing list, contact and programme details will be sent out through homerooms.

Cost: The cost per student is **RM1300**; this is not included in the school fees. This is inclusive of all transport, meals, accommodation, insurance, and activities. This is payable by cash or cheque at the IGBIS Finance Counter, located opposite the elevator from the car park on our administration level (5/G). The counter is open from 7.45am to 8.30am and 2.45pm to 3.30pm each school day. Payment for the school camp is required in full by **22nd September 2015**. There will be limited opportunities for students to spend any money while on camp, if at all, so students will not need to take much money with them.

Insurance

All students will be covered by our school insurance, the limits of which are:

Medical cover is RM10,000 for short term emergency medical expenses; RM30,000 for death/disability; and RM500 for emergency medical evacuation (ambulance fees)

You may wish to supplement the school insurance with additional cover. Families will be responsible for any costs above the school insurance.



Athletics and Activities

Dear Parents,

This first week of Athletics has got off to a great start. Thank you for your support. We have over a hundred students participating in our athletics programs this season. Please keep the following dates in mind as we move forward with the start of our Activities program.

Dates for your consideration:

9 September - Activities registration opens online

13 September - Activities registration closes online

21 September - Activities begin

Jasmine Brawn, Athletics & Activities Director



IGB International School

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Open Day

12 Sept 2015

10.00am - 1.00pm

IGB International School (IGBIS) is a premier Early Years to Grade 12 IB World School with outstanding facilities, experienced expatriate IB teachers and cutting-edge technology.

Located only 12km to the north-west of central Kuala Lumpur, the 10-acre campus provides excellent facilities for visual arts, music, sports and technology including a 540 seat theatre, 50m and 25m swimming pools, an 8-lane 400m running track and a FIFA standard artificial turf football field.



*** Application fee is discounted on Open Day**



IGB International School Owned by Detik Harapan Sdn. Bhd. (790342-W)
Jalan Sierramas Utama, Sierramas, 47000 Sungai Buloh, Selangor Darul Ehsan
GPS • N 3.203176 E 101.588897

If you have any contacts that you know would be interested in attending the Open Day, please contact us.

Call or register online at

openday.igbis.edu.my

T • +60 3 6145 4688
E • enquiries@igbis.edu.my



Come to meet our Team as they share:

- the Vision and Mission of the school
- information on the International Baccalaureate (IB) programmes
- an overview of the school facilities

